

CITY OF HILLSDALE FEE SCHEDULE

ADMINISTRATION	
SERVICE	FEE
Miscellaneous	
Photocopies	Per Page .25
Notary Service	10.00
City Audit Report	Per Page .25 Complete Report 12.00
City Budget	55.00
Returned Check	32.00
PERMITS	
Right of Way	
Application Fee	10.00
Annual Blanket Permit	150.00
Storm Sewer Connection fee	150.00
Sidewalk over 25 square feet	50.00
Driveway	50.00
Street Opening	100.00
Terrace/curb cut	50.00
Telecommunications	N/A
LICENSES	
Adult Entertainment (Sec. 8-226)	500.00
Junk Dealer (Sec. 8-282)	Annually 50.00
• Dismantling Automobiles	Additional Annually 50.00
• Used Furniture and Fixtures	Additional Annually 25.00
REGISTRATIONS	
Pawnbroker (Sec 8-312)	3000.00 bond + Annually 50.00
Precious Metals & Gems (Sec 8-352)	50.00
Taxicab	50.00 first car 25.00 additional cars
Solicitor/Peddler	N/A
Transient Merchant	N/A
Going out of Business	N/A
ASSESSING DEPARTMENT	
PUBLICATIONS/REPORTS/PRINTOUTS (May require FOIA processing):	(Use general per page copy fee for printouts and/or copies)
Property Maintenance Code as adopted (IPMC is available through the Code Council)	\$TBD
City Master Plan	.25/Page
Zoning Ordinance	\$TBD
Assessment Record Cards, Real Estate Summaries, and other property-specific reports (1 st copy to owner free)	2.00/Parcel
Multiple-property information reports (may require additional charge for set-up of non-standard reports)	.50/Page

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Data Exports directly out of Assessing, Tax, Special Assessment or Building Permit/Code Enforcement software	150.00 (Complete Database)
Application for Zoning Administrator Review (pre-construction site plans, permanent signs, awnings, land divisions, changes in use, new structures and/or changes to footprint of existing structures, etc...)	50.00/project under \$100,000 100.00/project over \$100,000 No charge for Residential Fences
Planning Commission Review (if required by ordinance or statute) in addition to Zoning Administrator Review above	100.00 Additional
Zoning Compliance Permit (requires approved site plan review prior to issuance)	25.00 (includes one post-construction compliance inspection)
Use & Occupancy Permit application fee (may require Zoning Administrator review for change in use and/or additional permits from County Inspection Department)(HMC Sec 6-68)	25.00 (includes initial IPMC inspection)
Zoning/IPMC/Code Enforcement Inspection or Review (Initial Keeping Animals review, Sign re-face with no change to size or content, re-inspections, special inspections requested by owner or occupant, etc...)	25.00
Petition to Amend Zoning Ordinance (Rezoning)	500.00
Petition to Zoning Board of Appeals (Variance)	300.00
Petition to Property Maintenance Board of Appeals	25.00 non-refundable application fee
Application for Land Division/Lot Split (requires approved Zoning Administrator Review prior to Land Division Agent (Assessor) Review) - must comply with MCL 560.108-560.109b and HMC Chapter 36	75.00 (includes Zoning Administrator and Land Division Agent review)
Application for Conditional Use Permit	300.00 non-refundable application fee + publication costs (if required by statute or ordinance)
Portable & Temporary Sign Permit	\$5 for up to 30 days + \$5/each additional 30 days
Applications for Tax Abatements (IFT, OPRA, CRE, etc... if permitted by statute)	\$300.00 Application fee No fee for NEZ Applications
PUBLIC SERVICES	
Sidewalk Snow/Ice Removal (Sec 30-9)	Actual cost to city from independent contractor
Yard Rubbish (Sec 28-44)	25.00 first offense 50.00 first repeat offense 100.00 second and any subsequent repeat offense
WATER/SANITARY SEWER SERVICES	
See Board of Public Utilities	See Rules & Regulations
ELECTRIC SERVICES	
See Board of Public Utilities	See Rules & Regulations

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CEMETERY	
Lot Purchase:	
• Resident-Single Grave	500.00
• Non-Resident –Single Grave	750.00
Grave Opening-Closing:	
Single Grave:	
• Weekdays- resident/non-resident	400.00
• Saturdays- resident/non-resident	450.00
• Sundays & Holidays- resident/non-resident	500.00
Child Grave: (36' – 64' casket length)	
• Weekdays- resident/non-resident	325.00
• Saturdays- resident/non-resident	450.00
• Sundays & Holidays- resident/non-resident	500.00
Infant Grave:	
• Weekdays- resident/non-resident	200.00
• Saturdays- resident/non-resident	450.00
• Sundays & Holidays- resident/non-resident	500.00
Cremains:	
• Weekdays- resident/non-resident	225.00
• Saturdays – resident/non-resident	300.00
Disinterment	525.00
Monument Foundation	Per Square inch of Concrete .35
Disinterment of Cremains	225.00
Columbarium Purchase:	
• Resident –Single Niche	500.00
• Resident-Double Niche	750.00
• Non-Resident – Single Niche	750.00
• Non-Resident- Double Niche	1000.00
Opening-Closing of Niche:	
• Weekdays	200.00
• Saturdays	275.00
• Sundays	500.00
Shutter Lettering Charges:	
• Single Niche	275.00
• Double Niche	325.00
Date Lettering	(Birth & Death Year only) 100.00

NOTE: No Burials on New Year's Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, or Christmas Day.

CITY OF HILLSDALE FEE SCHEDULE

FIRE DEPARTMENT	
Fire Report	5.00
Water Purchase	3.00 per 1,000 gallons + 10.00 hook-up
Fire Code Publication	Actual Cost
LIBRARY	
Photocopies- per page	Color 1.00 B&W .20
Printer copies- per page	Color 1.00 B&W .20
Library Cards:	
Hillsdale City or Township Resident	N/A
Non-Hillsdale City or Twp Resident	35.00 per year per family
Replacement	2.00
Replacement of library materials	List Price
Overdue Fines	.10 per day (5.00 maximum)
Meeting Room Rentals:	
For Profit/Business/Other	
1-4 hours	
1 Room	25.00
2 Rooms	50.00
3 Rooms	75.00
4+ hours	
1 Room	50.00
2 Rooms	100.00
3 Rooms	150.00
Non profit 501 (c) (3) Rates	
Unlimited Time	
1 Room	15.00
2 Rooms	30.00
3 Rooms	45.00
MAYOR	
Marriages	25.00
POLICE DEPARTMENT	
Accident Report	5.00
Photographs	Actual Reproduction Cost + 15.00
Personal Protection Order	16.00
Salvage Title Inspection	50.00
Notary Service	10.00
Video Reproduction	25.00
Portable Breathalyzer Test (Alcohol)	5.00
Precious Metal & Gem Dealers (Sec 8-352)	(Set by Statute) 50.00

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PARKS/RECREATION	
Dock Rental:	
• Resident	200.00
• Non-Resident	325.00
• Premium Resident	250.00
• Premium Non-Resident	375.00
Owen Park	
• Pavilion	75.00
• Grassy Area	75.00
• Both Pavilion & Grassy Area	225.00
Mrs. Stock's Park	
Wedding:	
All day Structures	400.00 + 150.00 Damage Deposit
Island or Gazebo ½ Day	100.00 + 150.00 Damage Deposit
Gazebo (Family Gathering) ½ Day	100.00 + 150.00 Damage Deposit
Grassy Area ½ Day	100.00

Revised 1.8.16

APPROVED IN OPEN COUNCIL MEETING THIS 8TH DAY OF JANUARY, 2014.